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PF & Pension Division

Corporate Office Plot no.04 , Sector 10 Dwarka

New delhi 110075

Date: 10.02.2026

HRMS NOTICE

SUBMISSION OF PENSIONER TAX DECLARATION FOR FY 2025-26 IN HRMS.

Necessary guidelines regarding submission of Tax Regime Option and Investment Declaration was circulated vide HO: PF & Pension Division HRMS Notice dated 07.04.2025. Pensioner Tax Declarations for Financial Year 2025-26 were submitted in HRMS either online or offline through Pension Paying Branches and the same were considered for monthly Tax calculation. Pensioner Tax Declaration page for retirees in HRMS was disabled after disbursement of pension for December 2025.

Now, we are receiving representations from the field functionaries and retirees that either the Investment Declarations were not submitted in HRMS or changed, resulting in variation in Income and TDS.

In view of the above, it has been decided to reopen the Pensioner Tax Declaration page in HRMS from **11.02.2026 to 20.02.2026** to enable addition/correction in Pensioner Investment Declaration for current financial year. **For continuing under the New Tax Regime (i.e. Default Regime), no option or declaration is required to be submitted.**

HRMS Navigation: Manager Self Service → Pension Management → Pensioner Tax Declaration

Since pension for March-2026 will be paid in April-2026 and only one Month's Pension remains for this Financial Year. **Pensioners are requested to contact their pension paying branch for updation/correction of Investment Declaration, if any, and submit relevant proof of Investment as per extant guidelines.**

Pension Paying Branch are advised to ensure timely updation of the Investment Declarations submitted by the retirees. Further, relevant proof of Investments as per declaration submitted by the pensioners is to be kept on record in terms of extant guidelines.

Those pensioners who have already submitted correct Investment Declarations along with relevant proof in the Pension Paying Branch need not resubmit the same.

All Pension Paying Branch to comply with the instructions meticulously.

Please note that no request in the matter will be entertained after 20.02.2026.

**(Saurabh Bhatia)
Divisional Head**