



मानव संसाधन प्रभाग, प्रधान कार्यालय,
प्लॉट सं 4, सेक्टर 10, द्वारका, नयी दिल्ली
HUMAN RESOURCES DIVISION HEAD OFFICE,
PLOT No. 4, SECTOR 10, DWARKA, NEW DELHI

TO ALL OFFICES

Date: 11-12-2025

NOTICE

INDIAN BANK ASSOCIATION (IBA) GROUP MEDICAL INSURANCE SCHEME FOR SERVING AND RETIRED EMPLOYEES – LAST DATE FOR SUBMISSION OF CLAIM DOCUMENTS FOR POLICY PERIOD 01.11.2024 TO 31.10.2025

The IBA's Group Medical Insurance Policy for serving and retired employees for the policy period 2024-25 was valid up to 31.10.2025. As per the policy terms and conditions, claim documents are to be submitted by the insured within 30 days from the date of discharge or treatment taken (OPD) or post hospitalization.

The exiting policy is managed by National Insurance Company Limited (NICL) and they have informed the timelines for submission of claims for the policy period 01.11.2024 to 31.10.2025 (2024-25) as under:

1. For Active Employees' Policies (Policy Period 2024-25), ended on 31.10.2025:

- Last date of receipt of intimation of claim: **19.12.2025**.
- Last date of receipt of documents for main claim and query replies: **28.02.2026**.
- All pending requests for Corporate Buffer should be intimated to Heritage TPA latest by 19.12.2025.

2. For Retirees Policies (Policy Period 2024-25), ended on 31.10.2025:

- Last date of receipt of intimation of claim: **19.12.2025**.
- Last date of receipt of documents for main claim and query replies: **28.02.2026**.

All the concerned staff members are advised to submit their claim documents & all pending claims latest by 19.12.2025, failing which, it will be construed that no claim is pending, and the policy will be treated as closed after this date.

**(VIRAJ DOGRA)
DEPUTY GENERAL MANAGER**